



WCCHSE AGM AGENDA
June 8, 2026
3:00-5:00 pm (virtual meeting)

Vision: Revolutionizing experiential learning across health sciences education

Mission: Connecting a diverse community of health science educators dedicated to the advancement of experiential learning through collaboration, partnerships and networking

2025-2026 Directors
Past Chair – Sarah Neville (BCIT) Chair – Joyce Law (BCIT) Chair elect – Needs to be filled Treasurer – Wendy Hsu (Langara), Support - Yujin Lim (Langara) Secretary – Vara Hagreen (Camosun) Director of Conference Planning – Heidi Dodenberg (UNBC) - stepping down , Support -Connie Evans (BCIT) – moving to Member at Large Registrar – Needs to be filled Communications Officers – Heidi Dodenberg (UNBC) – Email & Privacy Officer; Lily Osborne (UFV) - Social Media Members at Large – Paula Stubbings (UFV), Arleigh Bell (TRU) – stepping down , Trina Propp (VCC)

Present:

Regrets:

Agenda item	Lead	Discussion/Outcome	Action
1. Welcome	Joyce	Quorum 5 Directors (3.11 WCCHSE Bylaws)	
2. Introductions	all		
3. Approval of: a. Last AGM minutes b. Agenda c. Additional agenda items	Joyce	Last AGM date: June 16, 2025 a. Any errors or omissions? b. Additions to the 2026 AGM agenda?	Motion for approval of previous AGM minutes 1- 2- Motion for approval of the new agenda 1- 2-



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Old Business:			
Standing agenda items			
1. Annual Report of Events 2025-26	Joyce	•	
2. Treasurer's Report	Wendy	•	Motion to accept budget report: 1- 2-
3. Election of New Directors for 2026-2027	Joyce	<p>Job descriptions for all positions:</p> <ul style="list-style-type: none"> ✓ Past Chair: Sarah Neville (BCIT) ✓ Chair: Joyce Law (BCIT) ✓ Chair elect: Needs to be filled ✓ Treasurer: Wendy Hsu (Langara) ✓ Secretary: Vara Hagreen (Camosun) ✓ Director of Conference Planning: Needs to be filled ✓ Registrar: Needs to be filled ✓ Communications Officers <ul style="list-style-type: none"> ○ Email & Privacy Officer: Heidi Dodenberg (UNBC) ○ Social Media: Lily Osborne (UFV) ✓ Members at Large: Paula Stubbings (UFV), Trina Propp (VCC), Connie Evans (BCIT), 	<p>Executive Nominations:</p> <ul style="list-style-type: none"> • Chair Elect: • Director of Conference Planning: • Registrar: <p>Motion to Accept: Approve the new individuals mentioned above for the roles. 1- 2-</p>
4. Vote of thanks to outgoing Executive	All		Thank you to Arleigh Bell, Amanda Egert (BCIT), Carrie Meagher (BCIT), Yujin Lim (Langara)
New Business:			



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<p>1. Constitution</p>	<p>Connie</p>	<ul style="list-style-type: none"> • WCCHSE is currently a member-funded society. • A member-funded society is funded primarily by members for their own benefit, offering more flexible governance and no public financial disclosure. A general (publicly funded) society receives government funds or public donations and faces stricter transparency, including mandatory public financial disclosure and minimum director requirements. • Link: Types of societies and not-for-profit organizations operating in BC • Discuss any needed wording changes of new agenda prior to filing. • Addendum: New and old constitutions at bottom of agenda 	<p>Motion for a special resolution to change the constitution from a member-funded society to a general society accepted by Directors Fall 2025.</p> <p>Not filed yet with BC Society yet as we are bringing to Collaborators for any wording changes.</p>
<p>2. WCCHSE Standing Subcommittee Reports</p>	<p>Joyce</p>	<p>WCCHSE bylaws & rules imposed by the Board including those about reporting, authority & power.</p> <ul style="list-style-type: none"> • Educational Digital Health Technologies (EDHT) Terms of Reference and yearly report. • Simulation Operations Specialists (SimOps) Terms of Reference and yearly report. 	<p>Motion to accept Chris Hillary as Director at Large for the Educational Digital Health Technologies (EDHT) subcommittee.</p> <p>Motion to accept the Educational Digital Health Technologies (EDHT) subcommittee yearly report.</p> <p>Motion to accept Sam Dhothar as Director at Large for the Simulation Operations Specialists (SimOps) subcommittee.</p> <p>Motion to accept the Simulation Operations Specialists (SimOps) subcommittee yearly report.</p>



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3. Priorities for 2026/2027	Joyce	•	
4. Additional items	Joyce	<p>Upcoming Events</p> <ul style="list-style-type: none"> • CIHC – Advancing Collaboration Framework – Fall • Provincial Simulation Recommendations – late Fall or early 2027 <p>Website</p> <ul style="list-style-type: none"> • Collaborators section (ideas) 	
Next meeting: Directors		<p>Date: August 31, 2026 3:30-4:30 pm Agenda: will be sent out prior to the meeting</p>	

WCCHSE Directors and Committee Chairs			
Name	Role	School	Email
Sarah Neville	Past Chair	BCIT	_____
Joyce Law	Chair	BCIT	_____
Empty	Chair Elect		
Vara Hagreen	Secretary	Camosun	_____
Wendy Hsu	Treasurer	Langara	_____
Yujin Lim	Past Treasurer – Treasurer Support	Langara	_____
Empty	Registrar		
Heidi Dodenberg	Communications – Email & Privacy Officer	UNBC	_____
Lily Osborne	Communications – Social Media	UFV	_____
Heidi Dodenberg	Conference Planning Chair	UNBC	_____
Connie Evans	Conference Planning Support	BCIT	_____
Amanda Egert	Members at Large	BCIT	_____
Carrie Meagher	Members at Large	BCIT	_____



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Paula Stubbings	Members at Large	UFV	_____
Arleigh Bell	Members at Large	TRU	_____
Trina Propp	Members at Large	VCC	_____
Joyce Law	Subcommittee - Educational Digital Health Technologies (EDHT) - Chair	BCIT	_____
Chris Hillary	Subcommittee - Educational Digital Health Technologies (EDHT) - Chair	Selkirk College	_____
Sam Dhothar	Subcommittee – Simulation Operations Specialists (SimOps) - Chair	BCIT	_____
Vara Hagreen	Subcommittee – Simulation Operations Specialists (SimOps) - Member	Camosun	_____



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CONSTITUTION

BC Society • Societies Act

NAME OF SOCIETY: WESTERN CANADA COLLABORATIVE OF HEALTH SCIENCES EDUCATORS SOCIETY

Incorporation Number: S0072865
Business Number: 74219 1877 BC0001
Filed Date and Time: March 11, 2020 11:35 AM Pacific Time

The name of the Society is WESTERN CANADA COLLABORATIVE OF HEALTH SCIENCES EDUCATORS SOCIETY

The purposes of the Society are:

- a. To provide a forum to share best practice information regarding health science lab management, learning resources, simulation tools, and skill competency acquisition.
- b. To promote a philosophy of collaboration and excellence in lab education to benefit individuals and organizations in healthcare.
- c. To organize learning opportunities and conferences to promote excellence in health science education, experiential learning, scholarship from a Canadian perspective.
- d. To enhance interprofessional relationships across healthcare, post-secondary and industry.
- e. To create a grassroots cooperative community of volunteers and mentors.
- f. To collectively enhance society member purchasing power in relation to simulation and lab educational tools.

This society is a member-funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members.



2026

Western Canada Collaborative of Health Sciences Educators (WCCHSE) Society Constitution

The purposes of the Society are to:

- a. Provide a forum for the exchange and dissemination of best practices and innovations in health science education.
- b. Advance a culture of collaboration and excellence in health science education for the benefit of the healthcare, post-secondary, and industry sectors.
- c. Organize and support educational events, conferences, and professional development opportunities that promote excellence and scholarship in health science education, with particular attention to the Western Canadian context.
- d. Foster a cooperative community of practice that encourages mentorship, knowledge sharing, and professional connection among members.

This is a general society